



# *George W. Bush Presidential Library and Museum*

2943 SMU Boulevard, Dallas, Texas 75205

[www.georgewbushlibrary.smu.edu](http://www.georgewbushlibrary.smu.edu)

## **Inventory for FOIA Request 2018-0198-F**

### **The Daily Diary for May 4, 2004**

#### **Extent**

1 folder, approximately 15 pages

#### **Access**

Collection is open to all researchers. Access to George W. Bush Presidential Records is governed by the Presidential Records Act (PRA) (44 USC 2201) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

#### **Copyright**

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

#### **Provenance**

Official records of George W. Bush's presidency are housed at the George W. Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

#### **Processing by**

Staff Archivists, 2019. Previously restricted materials are added as they are released. Last Modified: 04/16/2019

#### **Scope and Content**

The materials in FOIA 2018-0198-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 2018-0198-F requested materials related to the schedule for President George W. Bush on May 4, 2004 in order to identify the airport that was used in Cincinnati, Ohio.

This FOIA primarily contains the Presidential Daily Diary for President George W. Bush on May 4, 2004.

#### **System of Arrangement**

The materials in FOIA 2018-0198-F are a systematic body of documents responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

Documents responsive to this FOIA were found in these collection areas – Staff Member Office Files.

Staff Member Office Files are maintained at the folder level by staff members within their individual offices and document all levels of administration activity.

Staff Member Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The following is a list of documents and folders processed in response to FOIA 2018-0198-F:

**Box 1**

**Staff Member Office Files**

Appointments and Scheduling, White House Office of  
Presidential Daily Diary  
05/04/2004