



Records Management, White House Office of

Subject Files - SO (White House Social Affairs)

Date Ranges: 2001-2009

Extent and Forms of Material: 6 linear feet, 7 linear inches

Abstract: White House Office of Records Management Subject Files, related to social events at the White House, created and maintained during the administration of George W. Bush.

Repository: George W. Bush Presidential Library, National Archives and Records Administration, Dallas, TX gwbush.library@nara.gov (214) 346-1557

Access: Access to Bush Presidential Records is governed by the Freedom of Information Act (FOIA) (5 USC 552 as amended) and the Presidential Records Act (PRA) (44 USC 22) and therefore records may be restricted in whole or part in accordance with legal exemptions.

Copyright: Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Custodial History: Official records of George W. Bush's presidency are housed at the George W. Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processing Note: Processed by Elizabeth Lanier and Sarah Ticer, archivists, November 2012.

Preferred Citation: Type of document; names of sender and recipient, or title of document; date; White House Office of Records Management Subject Code and case number; box number; Collection Title and series/subseries, George W. Bush Presidential Library.

Administrative History: The White House Office of Records Management is responsible for the filing and retrieval of records created during the incumbent presidential administration. The use of a filing methodology for records created or received by the White House dates to at least the early years of the 20th century, and has undergone changes since that time to cope with the ever-expanding volume of paperwork handled by the President and his staff.

The White House Office of Records Management, or ORM (or WHORM) manages the office files of individual White House staff members, as well as administration records that are arranged by subject code and case file ID number according to their general subject matter.

Scope and Content Note: This series is divided into six subseries: SO (White House Social Affairs), SO001 (Breakfasts, White House), SO002 (Dinners, White House), SO003 (Luncheons, White House), SO004 (Receptions, White House), SO005 (Teas - Garden Parties - Concerts, White House). The material is arranged by alphanumeric subcode and thereunder by case file number.

All six subseries are comprised of correspondence (and drafts thereof), memoranda, forms, speeches, invitation lists, planning documents, and other materials related to social events including meals, receptions, and concerts held at the White House. The bulk of the material consists of thank-you letters between President George W. Bush and guests, entertainers, and other individuals who were in attendance at social events held at the White House, as well as documents used to track and process gifts to the president.

System of Arrangement: Material is arranged by alphanumeric subcode and thereunder by case file number.

This series is divided into the following subseries based on subcode:

- SO (White House Social Affairs)
- SO001 (Breakfasts, White House)
- SO002 (Dinners, White House)
- SO003 (Luncheons, White House)
- SO004 (Receptions, White House)
- SO005 (Teas - Garden Parties - Concerts, White House)

Container List:

Box 1

Subject Files - SO (White House Social Affairs)

- 1 445977 - 491750
- 2 493533 - 524949
- 3 527556 - 553256
- 4 555940 - 568410
- 5 596386 - 573398
- 6 573650
- 7 573651
- 8 573652
- 9 573667 - 573676
- 10 573681 - 573684

- 11 578703
- 12 578789 - 578790
- 13 578799 - 578805

Box 2

Subject Files - SO (White House Social Affairs)

- 1 578801 - 578817
- 2 578818 - 600362
- 3 600801 - 601305
- 4 604086 - 609797
- 5 610326 - 618382
- 6 618385 - 618388
- 7 618660
- 8 622487 - 630981
- 9 640699 - 648054
- 10 649196 - 654202
- 11 650224 - 652615
- 12 652616 - 654210
- 13 654786
- 14 655139 - 655549
- 15 655803 - 655814

Box 3

Subject Files - SO (White House Social Affairs)

- 1 656719
- 2 670568 - 674138
- 3 675927 - 676279
- 4 677515
- 5 677580 - 681115
- 6 681151 - 684011
- 7 684950 - 684953
- 8 684954
- 9 684960
- 10 687477 - 688217
- 11 688225 [1]

- 12 688225 [2]
- 13 688377 - 691110
- 14 691227 - 693446

Box 4

Subject Files - SO (White House Social Affairs)

- 1 701424 - 701432
- 2 704638 - 710027
- 3 713595 - 716562
- 4 716965 - 720521
- 5 727723 - 754633
- 6 756072 [1]
- 7 756072 [2]
- 8 756072 [3]
- 9 762718
- 10 769522
- 11 772270 [1]
- 12 772270 [2]
- 13 777151
- 14 777266

Box 5

Subject Files - SO001 (Breakfasts, White House)

- 1 453842
- 2 457539 - 558817
- 3 560726
- 4 560827
- 5 562565 - 567826
- 6 577425 - 626642
- 7 644068
- 8 653543
- 9 666172 - 700950
- 10 729302

Subject Files - SO002 (Dinners, White House)

- 11 445153 - 453562

12 453616

Box 6

Subject Files - SO002 (Dinners, White House)

- 1 486971
- 2 491068
- 3 491258 [1]
- 4 491258 [2]
- 5 503680 - 506967
- 6 508781
- 7 527024
- 8 527153 [1]
- 9 527153 [2]
- 10 527153 [3]
- 11 527355 - 530343
- 12 542047
- 13 553828 - 560833
- 14 560902

Box 7

Subject Files - SO002 (Dinners, White House)

- 1 560976
- 2 567912 - 575752
- 3 577350
- 4 610297
- 5 612384 [1]
- 6 612384 [2]
- 7 618190 - 619876
- 8 643542
- 9 644111 - 653697
- 10 657297 - 660734
- 11 662102
- 12 668357 - 669351
- 13 676568

Box 8

Subject Files - SO002 (Dinners, White House)

- 1 677953 - 681552
- 2 686144 - 689208
- 3 692159 - 694779
- 4 698927 - 700591
- 5 701113 [1]
- 6 701113 [2]
- 7 701113 [3]
- 8 701284 - 701430
- 9 701993 - 707953
- 10 708663- 718666
- 11 719453 - 719776
- 12 721961 - 722150
- 13 722151 - 728399

Box 9

Subject Files - SO002 (Dinners, White House)

- 1 728407 - 738717
- 2 740194 - 752218
- 3 753629 - 762745
- 4 764411
- 5 765609 - 771288
- 6 772164 - 774918
- 7 777164 [1]
- 8 777164 [2]

Subject Files - SO003 (Luncheons, White House)

- 9 447644 - 453697
- 10 453763 - 606589
- 11 615065 - 644067

Box 10

Subject Files - SO003 (Luncheons, White House)

- 1 655507 - 770523

Subject Files - SO004 (Receptions, White House)

- 2 445832 - 453768

- 3 453784 - 488571
- 4 488633 - 491278
- 5 491279 [1]
- 6 491279 [2]
- 7 491310
- 8 503538 - 508908
- 9 509040 [1]
- 10 509040 [2]
- 11 509042 [1]
- 12 509042 [2]
- 13 516203 - 516279

Box 11

Subject Files - SO004 (Receptions, White House)

- 1 527461
- 2 527679 - 527945
- 3 542052 [1]
- 4 542052 [2]
- 5 542062
- 6 542190 - 544252
- 7 550966 - 568326
- 8 601303
- 9 610751
- 10 613208 - 616976
- 11 616979 - 625046
- 12 630564
- 13 645617
- 14 647166 - 648204

Box 12

Subject Files - SO004 (Receptions, White House)

- 1 653882 - 664120
- 2 666506 - 683571
- 3 688051
- 4 692449 - 692915

- 5 693837 [1]
- 6 693837 [2]
- 7 693837 [3]
- 8 693837 [4]
- 9 696734 - 717638
- 10 720280 [1]
- 11 720280 [2]
- 12 720280 [3]
- 13 720823 - 721762

Box 13

Subject Files - SO004 (Receptions, White House)

- 1 722048
- 2 722882 - 723569
- 3 725789 [1]
- 4 725789 [2]
- 5 725789 [3]
- 6 725789 [4]
- 7 727593 - 727644
- 8 727950 - 733093
- 9 735959 [1]
- 10 735959 [2]
- 11 735959 [3]
- 12 739704 [1]

Box 14

Subject Files - SO004 (Receptions, White House)

- 1 739704 [2]
- 2 742508 - 750487
- 3 756085 [1]
- 4 756085 [2]
- 5 756085 [3]
- 6 773871 - 773872
- 7 773873 - 773877
- 8 773879 - 774950

9 776370

Subject Files - SO005 (Teas - Garden Parties - Concerts, White House)

10 556074 - 700048

11 700682 [1]

12 700682 [2]

Box 15

Subject Files - SO005 (Teas - Garden Parties - Concerts, White House)

1 700969 - 701991

2 731100 - 734340

3 737991

4 758235