



Domestic Policy Council

Kristin Hughes

Position: Staff Assistant

Date Ranges: 2001 - 2009

Extent and Forms of Material: 1 linear foot, 4 linear inches

Abstract: Kristin Hughes served as a Staff Assistant within the Domestic Policy Council. The majority of her materials relate to the administrative functions of the office.

Repository: George W. Bush Presidential Library, National Archives and Records Administration, Dallas, TX gwbush.library@nara.gov (214) 346-1557

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Custodial History: Official records of George W. Bush's presidency are housed at the George W. Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

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Biographical History:

Kristen Hughes served as a Staff Assistant within the Domestic Policy Council during the year 2005. Hughes also held positions in the Office of Policy Development and the Office of Presidential Advance.

Hughes continued to work in the Office of Presidential Advance through 2010. After leaving the White House, she has held multiple positions with the Special Olympics.

Hughes is a graduate of the University of Notre Dame and Bucknell University.

Scope and Content Note:

Hughes' papers depict her role as support staff to Carol Thompson, Director of the Office of National AIDS Policy (ONAP), and Lance Leggitt, Senior Health Policy Advisor on the Domestic Policy Council.

Hughes' Administrative Files mainly illustrate the administrative duties of her position: maintaining correspondence files and calendars for Thompson, booking travel and meetings, maintaining correspondence files for Leggitt. Hughes' Subject Files reference a variety of domestic topics, such as the New Freedom Initiative, grant support provided to American Indians, and Temporary Assistance for Needy Families (TANF). Additionally, her Subject Files also contain materials related to the planning of meetings and trips.

A smaller portion of Hughes' materials relate specifically to health issues. The majority of this Sub-series relates to HIV/AIDS advocacy. The Office of National Aids Policy (ONAP) conducted outreach with various organizations in conjunction with planning for the Ryan White Care Act Reauthorization. (Hughes' materials relate to the push for reauthorization during 2005, but, ultimately, the Act was not passed in 2005 and was extended for one year under the previous terms. The Act was officially reauthorized in 2006, and then again in 2009.)

System of Arrangement:

This series is arranged alphabetically.

Series 1, Administrative Files

Series 2, Subject Files

Series 3, Health Issues Subject Files

Container List:**Box 1****Hughes, Kristin - Administrative Files**

- 1 Administrative/Staff Assistant Information
- 2 Carol Thompson
- 3 Carol [Thompson] Events/Calendar
- 4 Carol [Thompson] - Meeting Requests
- 5 Carol [Thompson] – Pending
- 6 [Carol Thompson Reimbursements]
- 7 [Carol Thompson trip to] Los Angeles 11/09/2005-11/10/2005
- 8 Comprehensive Calendar
- 9 Correspondence for Reply [1]

- 10 Correspondence for Reply [2]
- 11 Deputy Chief of Staff Scheduling
- 12 GovTrip
- 13 Lance Leggitt
- 14 Lance [Leggitt] Correspondence
- 15 [Lance Leggitt's] Faxes – Outgoing
- 16 Lance [Leggitt] - FYI/To Read
- 17 Meeting Notes
- 18 ONAP (Office of National AIDS Policy) Fax Sheet
- 19 Pending

Box 2

Hughes, Kristin - Subject Files

- 1 Cities with Disasters
- 2 Disability Housing
- 3 Ethics
- 4 LWB Africa Trip 2005 (I)
- 5 Meth
- 6 National Teacher of the Year Event 2006
- 7 New Freedom Initiative
- 8 New York City - The Bronx 03/01/2006
- 9 [Photos]
- 10 Red Lake
- 11 TANF (Temporary Assistance for Needy Families) Staffing 05/22/2006
- 12 Veterans

Box 3

Hughes, Kristin - Health Issues Subject Files

- 1 AHIC (American Health Information Community Charter) Chapter Staffing Memo 06/13/2005
- 2 Comprehensive Ryan White List

- 3 Dean's File - Healthcare Vouchers
- 4 Health IT (Information Technology) Staffing 06/13/2005
- 5 Health IT (Information Technology) Staffing Out
- 6 Next Day Meeting [HIV/AIDS Outreach]
- 7 President's Council on Physical Fitness and Sports
- 8 Ryan White Outreach
- 9 Staffing Memo - Vaccine Manufacturing TPs (Talking Points)
- 10 Stem Cell
- 11 [Survey Results on the Cost of Health Care and Health Insurance]
- 12 Treatment's #1 Announcement (I)
- 13 World AIDS Day
- 14 World AIDS Day 2005