

FOIA Marker

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Social Office, White House

DeCamp, Mary (Missy) - Chron Files

Stack:	Row:	Sect.:	Shelf:	Pos.:	FRC ID:	Location or Hollinger ID:	NARA Number:	OA Number:
W	17	25	3	3	4488	17423	6973	7064

Folder Title:

06/08/2005 - Movie - Cinderella Man

Date: 5-25-05

First Task Sheet:

Revised Task Sheet: CC:

Ushers

USSS

SS

DSS

SO

Email Distribution

RESIDENCE EVENT TASK SHEET

Name of Event: Dinner and Screening of "Cinderella Man" Event Date: 6-8-05

Site: Booksellers/Theater Rain Site: _____

Time: Event Begins: 6:30 Event Ends: 9:30 In Place Time: 5:30 Gate Opens Time: 5:45

Guests: 46 Dress: _____

Entry Gate: East Exit Gate: East

Parking: Yes No Location: East Exec.

Principals: The President and Mrs. Bush

Site: Booksellers/Theater

Principal Time: Begin: 6:30 End: 9:30

Principal Remarks: Yes No Remarks Time: Begin: _____ End: _____

Receiving Line: Yes No Time: _____ Site: _____

Operations Requests:

Chairs: Yes No Number of Tables: _____ Platform: _____

Additional Set-up Instructions: buffet style setup in Booksellers; popcorn, sodas in theater

Food/Beverage: Buffet Dinner

Serving Time: 6:30 Location: Booksellers

WH Photographer Requests: Yes No Time: 6:30 General Edit: Yes No

Press Option: Open Closed Pool Other _____

WHCA Requests:

Podium: Yes No

Podium Type: _____ Location of Podium: _____

Announce Microphone: Yes No Site: _____

Other Microphones: Yes No Site: _____

Recording: Yes No Other Requirements: _____

WHMO Requests:

Social Aides: Number: 6

Carriage Call: Yes No Door Openers: Yes Number: _____ No

Honors: Yes No

Type and Site of Music:

Time:

Quartet Begin: 6:30 End: 7:30

Begin: _____ End: _____

Begin: _____ End: _____

Begin: _____ End: _____

Calligraphy Requests:

Invitations: Yes No Seating/Toe Card: Yes No Tent Card: Yes No

Place Cards: Yes No Menus: Yes No Program: Yes No

Handouts: Yes No

Staff Contact: Berman/DeCamp *LB*

Telephone: 69700

Other Contact: _____

Telephone: _____

Reimbursable: Yes: Political Yes: Non-Political

No: Bill: Official

Outside Contact

Telephone: _____

Address: _____

Date: 5-17-05

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- CC: Ushers
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Additional Set-up Instructions: buffet style setup in East Garden; popcorn, sodas in theater

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Serving Time: 6:30 Location: EG

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SENSITIVE--DO NOT COPY

Created on 5/17/2005 1:45 PM

MEMORANDUM

TO: JOSEPH HAGIN
ASSISTANT TO THE PRESIDENT
AND DEPUTY CHIEF OF STAFF FOR
OPERATIONS

FROM: MELISSA S. BENNETT
DEPUTY ASSISTANT TO THE PRESIDENT
FOR APPOINTMENTS AND SCHEDULING

SUBJECT: APPROVED PRESIDENTIAL ACTIVITY

EVENT: Dinner and Screening of the Movie "Cinderella Man"

DATE: Wednesday, June 8, 2005

TIME: 6:30 pm – Dinner
7:30 pm – Screening

DURATION: 1 hour – Dinner
2 hour – Screening

LOCATION: East Garden – Dinner
Family Theater – Screening

ATTIRE: Business

REMARKS REQUIRED: None

MEDIA COVERAGE: Closed Press

FIRST LADY PARTICIPATION: Yes

FUNDING SOURCE: The White House

ADDITIONAL INFORMATION: None

PHOTO CONTACT: Lea Berman x 6-6635

WORKING CONTACT: Lea Berman x 6-6635

Cinderella Man Dinner and Screening
June 8, 2005, 5:45-9:45
Booksellers and Theatre
45 guests

Sequence of Events

- 4:00 Cabaret tables and buffet in Booksellers
Coat rack (unattended) just inside doors near Lincoln bust
Marine Quartet chairs and stands in East Garden
- 5:00 6 Social Aides and Marine Quartet arrive for briefing. No guests in wheelchairs expected.
- 5:45 Gates open.
Marine Quartet begins and plays through event (jazz if possible).
- Guests will arrive SE gate and come through A1. We are expecting that one vehicle will drop off (Mr. Grazer and guest Mr. Meyer). Mr. Okun will arrive on foot and possibly Ms. Dorn. Parking on East Exec for approximately 16 vehicles (depending on if Cabinet Members park East or West side.)
Tanya will be at gate.
Guests proceed out East Landing into East Garden for cocktails.
- 6:30 President and Mrs. Bush arrive. Mix and Mingle in Garden. They will then proceed into Booksellers for buffet style dinner service.
- 7:30 Quartet stops and departs. Guests proceed from Booksellers to Theatre. Popcorn and sodas are served. Guests are seated in Theatre for movie. President and Mrs. Bush are only assigned seats.
- 9:45 Movie concludes. Guests depart East side.

~~PM Japan - last week Sept.~~

~~100 Sadie~~

~~80-100 UK.~~

~~cocktails booksellers or Rosegarden, buffet outside
then dinner Palm Room ~~cocktails~~
arrive East side (except 3 Cabinet to West~~

cocktails East Garden - receiving line ??

dinner booksellers (buffet & cab tables)