



George W. Bush Presidential Library and Museum

2943 SMU Boulevard, Dallas, Texas 75205

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Faith-Based and Community Initiatives, Office of

Don Willett – General Files

Position: Deputy Director

Date Ranges: 2001 - 2002

Extent and Forms of Material: 5 linear inches

Abstract: Don Willett served as Deputy Director and Special Assistant to the President in the White House Office of Faith-Based and Community Initiatives (OFBCI) from 2001 to 2002. The majority of his materials are correspondence with stakeholders, both within and outside OFBCI.

Repository: George W. Bush Presidential Library, National Archives and Records Administration, Dallas, TX gwbush.library@nara.gov (214) 346-1557

Access: Access to Bush Presidential Records is governed by the Presidential Records Act (PRA) (44 USC 22) and the Freedom of Information Act (FOIA) (5 USC 552 as amended) and therefore records may be restricted in whole or part in accordance with legal exemptions.

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Custodial History: Official records of George W. Bush's presidency are housed at the George W. Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processing note: Processed by Jill Zawacki, archivist, November 2013.

Preferred Citation: Type of document; names of sender and recipient, or title of document; date; folder title or White House Office of Records Management Subject Code and case number; box number; Collection Title and series/subseries, George W. Bush Presidential Library.

Biographical History: Willett earned a Bachelor's degree in Business Administration from Baylor University and a *Juris Doctorate* from Duke University.

Prior to working in the White House, Willett served in then-Governor George W. Bush's administration as Director of Research and Special Projects. Willett also worked on the Bush-Cheney Campaign and Transition Team as Domestic Policy and Special Projects Advisor.

Willet joined OFBCI in February 2001 as Deputy Director and Special Assistant to the President. Willett's early duties centered on the drafting of Executive Orders

Willet left the White House in February 2002 to serve as Deputy Assistant Attorney General for Legal Policy at the Department of Justice. He was appointed Deputy Texas Attorney General, and then was appointed to the Supreme Court of Texas in August 2005. His term as Justice runs through 2016.

Scope and Content Note:

Willet's materials include published literature, correspondence, fact sheets, printed email, press releases, administrative notices, resumes, and drafts thereof. These materials consist of correspondence from the general public, outside organizations, and White House staff members regarding future priorities of the OFBCI.

Willet worked closely with fellow Deputy Director Don Eberly and initial Director of OFBCI, John DiIulio. The three often exchanged materials during preparation for meetings with outside groups, based on their subject expertise and schedule availability.

System of Arrangement: This series is arranged alphabetically.

Related Collections: (as of November 2013)

Office of Faith-Based and Community Initiatives – Kuo, David

Container List:

Box 8

Willet, Don R. - General Files

- 1 CNS (Corporation for National Service)
- 2 Coalition for Compassion
- 3 Communications Plan
- 4 [Copy of Frank Wolf Letter]
- 5 Corporations - H. Con. Res. 170 (House Concurrent Resolution 170)
- 6 [Correspondence] [Folder 1]
- 7 Correspondence [Folder 2]
- 8 [Correspondence] [Folder 3] [1]
- 9 [Correspondence] [Folder 3] [2]
- 10 Correspondence [Folder 4]
- 11 [Correspondence] [Folder 5] [1]
- 12 [Correspondence] [Folder 5] [2]
- 13 [Correspondence] [Folder 5] [3]

- 14 [Correspondence] [Folder 5] [4]
- 15 Correspondence [Folder 6]
- 16 Correspondence for Don Willett