



## **Inventory for FOIA Request 2014-0483-F**

### **All letters to President George W. Bush from children received on Christmas 2000 and 2004**

#### **Extent**

35 folders, approximately 210 pages

#### **Access**

Collection is open to all researchers. Access to George W. Bush Presidential Records is governed by the Presidential Records Act (PRA) (44 USC 2201) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

#### **Copyright**

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

#### **Provenance**

Official records of George W. Bush's presidency are housed at the George W. Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

#### **Processing by**

Staff Archivists, 2015. Previously restricted materials are added as they are released. Last Modified: 02/01/2015

#### **Scope and Content**

The materials in FOIA 2014-0483-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 2014-0483-F contains materials related to all letters to President George W. Bush from children received on Christmas 2000 and 2004.

This FOIA primarily contains Christmas cards to President George W. Bush from children in 2004.

#### **System of Arrangement**

The materials in FOIA 2014-0483-F are a systematic body of documents responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

Documents responsive to this FOIA were found in these collection areas – White House Office of Records Management (WHORM) Subject Files and Staff Member Office Files.

Staff Member Office Files are maintained at the folder level by staff members within their individual offices and document all levels of administration activity.

Staff Member Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

WHORM Subject Files are processed at the document level.

The WHORM Subject File compiled by the White House Office of Records Management is comprised of a series of documents assigned a letter/number combination and filed in a subject category. A complete listing of the subject categories including a detailed description of each category is available in our research room and on our website at [www.georgewbushlibrary.smu.edu](http://www.georgewbushlibrary.smu.edu)

The following is a list of documents and folders processed in response to FOIA 2014-0483-F:

**Records Management, White House Office of**

Subject Files - GI002 (Gifts to the President)

649638

Subject Files - ME002 (Messages Sent to Groups / Organizations)

646896

**Staff Member Office Files**

Gift Office, White House

Bailey, Christa

[Holiday Card from Marlene Parthemer]

Office of Laura Bush - Correspondence

Becker, Emmaley

[Christmas Card from Alex Anderson]

[Christmas Card from Anna Cooper]

[Christmas Card from Antonio Salas Jr.]

[Christmas Card from Ariana Mei Abordo]

[Christmas Card from Betty and Cody Ballard]  
[Christmas Card from Brookston Johnson]  
[Christmas Card from Canton High School]  
[Christmas Card from Colin Coulter]  
[Christmas Card from Farah Sickman]  
[Christmas Card from Jackson Streets]  
[Christmas Card from Jamie Walton]  
[Christmas Card from Jordan Huffman]  
[Christmas Card from Karlee Johnson]  
[Christmas Card from Kaylee Moore]  
[Christmas Card from Kimberly and Stephanie Chance]  
[Christmas Card from Layla Anzaldua]  
[Christmas Card from Luke Bussey]  
[Christmas Card from Marcela Kovacs]  
[Christmas Card from Rachel Leach]  
[Christmas Card from Rebecca Webster]  
[Christmas Card from Rosy and Jennifer Labrada]  
[Christmas Card from Ruben Hinojosa Elementary School]  
[Christmas Card from Samantha Shankles]  
[Christmas Card from Tamra Cobb]  
[Christmas Card from Tate Mowrey]  
[Christmas Cards from Cal Farley's Boys Ranch]

Presidential Correspondence, Office of

Mail Analysis - Correspondence

[Holiday Correspondence from Alexandra Rash]  
[Holiday Correspondence from Amy Gley]  
[Holiday Correspondence from Brooke Cambridge]  
[Holiday Correspondence from Nicole Mastracchio]  
[Holiday Correspondence from Service Seekers Inc.]  
[Holiday Correspondence from the Altshulers]